

Bylaws of Jazmine's Journey

Article I: Name and Purpose

Section 1: Name

The name of the organization shall be **Jazmine's Journey**.

Section 2: Purpose

Jazmine's Journey is a nonprofit organization organized exclusively for charitable purposes, supporting families affected by pediatric cancer through direct services, advocacy, education, and community engagement. The organization also raises funds and donates to pediatric cancer research in Arizona to help advance treatments and improve outcomes for children battling cancer.

Article II: Membership

Section 1: Eligibility

Membership shall be open to any individual or entity that supports the mission and purpose of Jazmine's Journey.

Section 2: Rights and Privileges

Members shall have the right to:

- Attend and vote at general meetings
- Receive organizational updates
- Participate in organizational activities

Section 3: Admission Process

1. Research and Understanding: Learn about the organization's mission and goals.
 2. Application: Submit a membership application.
 3. Interview or Evaluation: Participate in an interview or assessment.
 4. Reference Checks: Provide references, if required.
 5. Training/Orientation: Complete orientation if accepted.
 6. Volunteer Agreement: Sign an agreement outlining roles and responsibilities.
 7. Background Checks: Required for certain roles involving vulnerable populations.
 8. Onboarding: Integrate into the team and begin participation.
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Article III: Board of Directors

Section 1: Composition

The Board of Directors shall consist of individuals committed to the mission of the organization.

Section 2: Responsibilities

The Board shall oversee the organization's operations, finances, and ensure strategic alignment with its mission.

Section 3: Election and Terms

- Board members shall be elected by a majority vote of the current board.
- Terms are for one (1) year and are reviewed annually.
- Board members may voluntarily resign at any time.
- Board members may be removed by a majority vote of the board.

Section 4: Founder and President – Amber Reiter

- Amber Reiter is the Founder and President of Jazmine's Journey.
- In recognition of founding the organization in honor of her daughter, Jazmine Elane Reiter, Amber Reiter **cannot be removed** from the organization.
- The Founder shall have the authority to **veto** any board decision that conflicts with the mission or integrity of Jazmine's Journey.
- The Founder shall preside over all board meetings and guide the organization's strategic direction.

Section 5: Board Member Roles Board members may hold the following roles, as needed:

- **Director of Web Operations**
 - **Creative Director**
 - **Communications Coordinator**
 - **Treasurer**
 - **Attorney Advisor**
 - **Secretary**
 - **Committee Director**
 - **Board Member at Large**
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Article IV: Meetings

Section 1: General Meetings

- General meetings shall be held monthly.
- The date of each upcoming meeting shall be determined during the current board meeting based on the availability of the majority of board members.
- If a board member is unable to attend in person, a Zoom link will be provided.
- If the member cannot attend the Zoom meeting, the meeting will be recorded and sent to them for review.

Section 2: Special Meetings

Special meetings may be called by the Board of Directors or by written request of 50% of the members.

Section 3: Quorum and Voting

- A quorum shall consist of 80% of the members.
 - Decisions shall be made by a majority vote, unless otherwise specified in these bylaws.
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Article V: Officers

Section 1: Officers

The organization shall have the following officers:

- **President (Founder):** – Leads the organization, presides over meetings, and holds veto authority.
- **Co-Founder (Registered Agent):** – Supports the President, manages compliance and official filings, and serves as the organization's legal point of contact.
- **Vice President** – Assists with organizational oversight and steps in when the President or Co-Founder is unavailable.

Section 2: Election and Terms

- Officers shall be elected by the Board of Directors.
 - Officers serve until they resign or are removed for just cause (e.g., violation of the conflict-of-interest policy, misconduct).
 - The Founder (President) and Co-Founder (Registered Agent) are not subject to removal due to their founding roles.
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Article VI: Finances

Section 1: Fiscal Year

The organization's fiscal year shall begin on October 1 and end on September 30.

Section 2: Financial Management

- The organization's finances shall be managed responsibly, transparently, and in alignment with nonprofit best practices.
- Financial reports shall be presented to the Board of Directors on a monthly, quarterly, and annual basis.
- **Upon request, financial reports must also be made available at any time** to board members and authorized individuals to ensure transparency and accountability.

Article VII: Amendment of Bylaws

Section 1: Amendments

Bylaws may be amended by a vote of 80% of the Board, with at least 30 days' notice given of proposed changes.

Article VIII: Dissolution

Section 1: Dissolution

Upon dissolution, assets shall be distributed to a 501(c)(3) nonprofit involved in pediatric cancer research or a charitable organization that supported Jazmine Elane Reiter during her cancer journey.

Final decisions shall be made by the Board of Directors with a majority vote.